



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

RICK SNYDER
GOVERNOR

OLGA DAZZO
DIRECTOR

January 9, 2012

Dear VOCA Project Director,

The Crime Victim Services Commission (CVSC) is offering three **Program Evaluation Trainings for VOCA Grantees** this spring and summer. As in past years, Dr. Cris Sullivan, Professor of Ecological/Community Psychology at Michigan State University, will be presenting.

This year one general training session will be provided in addition to two advanced training sessions for individuals who have attended a general training at least twice in previous years. The CVSC requests that your agency send at least one representative to one session. **Training is mandatory for all agencies.** If space is available, additional representatives from your agency may attend or you may choose to send staff to both the general and advanced training sessions. The advanced trainings are each limited to 25 participants and all participants are expected to bring a copy of their outcome measures with them to the training.

Workshops will be held in three cities throughout Michigan. The workshops are scheduled as follows:

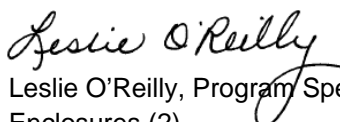
- **Friday, February 6: General Training, Capitol View Building, Lansing**
- **Friday, August 10: Advanced Training, Capitol View Building, Lansing**
- **Thursday, August 23: Advanced Training, MacMullan Conference Center, Roscommon**

In the past, the CVSC has directly arranged and covered the cost of meals associated with these trainings. Please be aware that new Department of Justice regulations allow us to reimburse you for your travel, lodging and meals to attend this meeting, but not pay for these costs directly. Funds allocated in your 2012 VOCA Grant travel line item may be used to pay these costs. We are approved to offer Continuing Education Credits to social workers, counselors, and nurses for those attendees who are interested. More information will be included with the confirmation letter.

Please RSVP via email to our newly created general email box at MDCH-CVSC-VOCA-Grants@michigan.gov with the attached form by January 20, 2012. Once we have received your registration form, a confirmation email including an agenda, driving directions, and Continuing Education Credit information will be sent to you. For those needing hotel accommodations, information including contact information and costs is enclosed.

Once your registration form is received, you will be sent a confirmation letter and a draft training agenda. If you have any questions or concerns, please do not hesitate to contact our office at MDCH-CVSC-VOCA-Grants@michigan.gov. Thank you for helping to make these important trainings a success.

Sincerely,


Leslie O'Reilly, Program Specialist
Enclosures (2)